



March 19, 2020

Dear St. Mark Preschool and Enrichment Center Families,

We would like to provide further information regarding the recent scheduled interruption recommended to limit the potential exposure to the Coronavirus (COVID-19) among our students and staff. At this time, we are not aware of any confirmed cases in our school community.

In accordance with District 57 actions and schedule, we are closed from Monday, March 16th through Friday, March 27. At this time, D57 classes are scheduled to resume on Tuesday, March 31st; however, we are monitoring the situation and further information will be provided to families by the end of the day on Friday, March 27th, or sooner if D57 makes an announcement, with any changes.

During this school closure, we are making plans and taking the following actions:

1. **Cleaning:** In an abundance of caution, the Governing Board and Administration team has asked our cleaning team to follow the CDC recommendations for a school deep cleaning.
2. **Tuition:** Any/all tuition paid for March 16 and beyond will be credited and applied based on the date that we reopen. Tuition for March 1 - 13 must be paid in full if you have not done so.
3. **Student Learning:** Administrators and teachers are using this week, and Spring Break week, to make adjustments to the curriculum and classroom activities in order to deliver learning experiences to our students at home if this is needed past March 31st.

We will continue to send information through email, as well as post updates to the Facebook page and website. If you have any questions, please feel free to send them to Barb Zediker at barbzediker@comcast.net.

The decision to not hold school was difficult as we realize the significant impact on our students, families, and staff. However, the health and safety of our students and staff are our number one priority. In the event that school closures extend beyond March, we will provide learning activities planned by our teachers so each student can continue to learn and grow.

We are in this together,

Barb Zediker, Director
Chris Renz, Office Manager
Governing Board